**Minutes**

**Dovre Township Meeting (Zoom)**

**December 1, 2020**

**Call to order:** Sherry Jean Larson called the meeting to order at7:07 PM

Present: Sherry Jean Larson, Marie Ostby, Glenn Arfstrom, Kim Larson, Keith Quale, Pat Jacobs, Teren Novotny

Guest: Lowell Tieszen

**Approval of Minutes:** 11/5/20 Town Board Meeting

 11/12/20 Board of Canvass Meeting

 Glen Rose Meadow Subdivision Hearing Minutes

Supervisor Arfstrom moved to approve the minutes, Supervisor Ostby seconded. Supervisor Ostby provided two corrections in the hearing minutes. The motion was called and the minutes are approved with the changes.

**Treasurers Report:** Treasurer, Teren Novotny presented the treasurers report for November, 2020. Supervisor K. Larson moved to approve, Supervisor Ostby seconded and motion carried.

Teren attended a session for CTAS. She would like to order the software at a one-time cost of $300. Supervisor Ostby moved that we purchase the software, Supervisor Arfstrom seconded and motion carried.

**Approval of Orders:** Supervisor Ostby moved to approve the orders, Supervisor S. Larson seconded and motion carried.

12/1/2020 6067 KPC 297.04 Electricity

12/1/2020 6068 Midwest Asphalt 41,650 roads

12/1/2020 6069 MATIT 551 workers comp ins.

12/1/2020 6070 Bladeworks 2502.5 roads

12/1/2020 6071 Collaborative Planning 367.5 Rose Glen

12/1/2020 6072 Forum Communications 25.68 legals

12/1/2020 6073 Boonstra Blading 765 roads

12/1/2020 6074 Hakanson Anderson 644 engineering

12/1/2020 6075 City of Spicer 4255 fire

12/1/2020 6076 Swenson and Sons 230 roads

12/1/2020 6077 Vikse Park 2299.73 park fees

12/1/2020 6078 Deborah Larson 1392 mowing

12/1/2020 6079 State Auditor 300 CTAS Software

12/1/2020 6080 Howard Werner 223.5 net p/r

12/1/2020 6081 Pat Jacobs 1847 net p/r

12/1/2020 6082 Teren Novotny 1569.95 net p/r

12/1/2020 6083 Glenn Arfstrom 936.23 net p/r

12/1/2020 6084 Sherry Jean Larson 788.4 net p/r

12/1/2020 6085 Keith Quale 936.23 net p/r

12/1/2020 6086 Marie Ostby 748.4 net p/r

12/1/2020 6087 Kim Larson 542.03 net p/r

**Fire Report:** Approval of 2021 Fire Department contract with the city of Willmar. 35715.86

 Approval pended for more information. Supervisor S. Larson will contact the Willmar Fire Department. Cost increased from 20838 last year.

 Fire Services rendered 11/24/20 for motor vehicle accident on Hwy 71 and 60th St.

**Old Business:**

* Lowell Tieszen joined the meeting regarding Rose Glen Development. The attorney will now draw up the preliminary plat and indicate the location of the outlot. Supervisor Ostby moved to approve the location of outlot A as indicated on the Rose Glen Meadow preliminary plat. Supervisor Quale seconded and motion carried.

**New Business:**

* Approval of 2021 Meeting Schedule: Supervisor Quale moved to approve the schedule, Supervisor K. Larson seconded and motion carried.
* Schedule Board of Organization Meeting 6:30 PM. The meeting will include discussion of any changes to reimbursement of supervisors. Agreed to continue meeting by Zoom in accordance with the Governors direction.
* Supervisor Arfstrom: Suggestion of dead bolt locks for town hall. An attempt was made to get in the door. Torkelson Lock said that the cost is about $200. Supervisor Arfstrom moved that dead bolts be installed in the front and rear doors. Supervisor Ostby seconded and motion carried.
* Supervisors K. Larson and Quale will contact MATIT to review insurance coverage
* Policy for reconstruction of roads-Supervisor Ostby summary. Supervisor Arfstrom has completed a draft document. Supervisors will review and re-visit in January. Supervisor K. Larson suggested that when we have a hearing, multiple items be combined and addressed in one session.
* Bid form for snow and ice removal: Bid form received from Swenson and Sons on 11/13/20: 115.00 per hour, minimum of 2000 for the season. Bid from the county was accepted at the November meeting.
* Update from Supervisors regarding calls received this month

Supervisor K. Larson: He received a call from a resident of Long Acres. Supervisor Quale viewed and discussed with the property owner to resolve. The issues were all in the township right of way.

* Supervisor Ostby attended sessions on right of way, cartways and weed control at the MAT conference.
* Supervisor Arfstrom completed an inspection with Midwest Asphalt on work recently completed on Horseshoe Drive and Long Lake road.
* Supervisor Ostby has a request for a parcel division from Kim Larson. The parcels are exempt from our subdivision ordinance because of the size. Supervisor Ostby prepared a letter for the county so that the split can be recorded.

Additional splits will be recorded and authorized as well.

Parcel 0170060 is a wildlife area and is less than 20 acres. This can be approved with a resolution. Cindy Nash prepared the resolution “A Resolution Waiving Compliance with the Subdivision Regulations”. Supervisor moved to approve the resolution, Supervisor seconded and motion carried. Supervisor Kim Larson recused himself from the motion and discussion as he is the property owner.

Supervisor Ostby moved to approve the resolution as presented, Supervisor Arfstrom seconded and motion carried.

**Information:**

* January Board Meeting: 1/5/21, 7:00 PM
* Reorganization Meeting: 1/5/21, 6:30 PM

**Adjournment**

Supervisor Quale moved that the meeting adjourn, Supervisor Ostby seconded. The meeting adjourned at 8:46 PM.

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Sherry Jean Larson, Chair Pat Jacobs, Clerk